



## **Film Permit Regulations**

*Voted approved by the Special Events Committee September 11, 2018*

## **Regulations Implementing Chapter 492**

### **I. Purpose**

The purpose of these Administrative Film Permit Regulations (“Regulations”), which may be updated annually by the Mayor or his assign, is to implement the provisions of Chapter 492 of the City of Pittsburgh Code of Ordinances (“Chapter 492”). These Regulations apply to all Filming activities held in the City and include information regarding the application procedure, bases for issuing permits, fees (application and cost recovery for City Services), and the appeals process. Film producers are encouraged to contact the City Film Permit Office at (412) 255-2641 for assistance in completing Applications and/or to answer any questions that may arise.

### **II. Definitions**

Definitions used herein shall be in addition to and be consistent with those set forth in Chapter 492 of the City Code.

- 1) “Accepted Application” means an Application as defined herein that is deemed fully completed with the application fee paid and has been accepted by the City Film Permit Office.
- 2) “Applicant” means the person, organization, corporation, association, Production Company, or other entity applying for a permit to film in the City of Pittsburgh.
- 3) “Application” is the document or online application created by the City Film Permit Office that must be completed and submitted to the City Film Permit Office by an Applicant in order to request a Permit.
- 4) “City Film Permit Office” means the department, bureau, or office designated by the Mayor to issue Film Permits. The City Film Permit Office is part of the City and is separate and distinct from the Pittsburgh Film Office.
- 5) “City Property” means real property owned or leased by the City and/or which is legally under City control. City Property includes but is not limited to its parks, rights-of-way, and City facilities/buildings.
- 6) “City Services” means those governmental services that are required from the City in conjunction with Filming Activities, including but not limited to traffic control, public safety services, and site locations.
- 7) “Filming Activity” means the staging, shooting, filming, videotaping, photographing, or other similar process conducted for the making of still photographs, motion pictures, television programs, commercials, videos, and nontheatrical film productions.

- 8) “Film Permit” means written authorization from the City Film Permit Office to conduct Filming Activity within the City. Film Permits, when required, are issued for either High Impact Filming Activity or Low Impact Filming Activity.
- 9) “High Impact Filming Activity” means Filming Activity that is reasonably expected to 1) have a high impact on open businesses, parking, vehicular, and/or pedestrian traffic flow on a Public Way and 2) requires the use of City Services and/or City Property.
- 10) “Low Impact Filming Activity” means Filming Activity that is reasonably expected to: 1) have minimal impact on open businesses, parking, or vehicular and/or pedestrian traffic flow on a Public Way; and 2) does not require the use of City Services and/or City Property.
- 11) “News Purposes” means a Filming Activity conducted for the purpose of reporting on persons, events, or scenes which are in the news for newspapers, television news, and other news media.
- 12) “Permittee” means the person, organization, corporation, Production Company, association or other entity issued a Film Permit under this Chapter.
- 13) “Public Way” means any street, road, sidewalk, or other public right of way within City limits that is open to the public and is owned or maintained by the City and/or is legally under City control for Film Permit purposes.
- 14) “Special Events Committee” means the Committee that is designated by the Mayor to approve Special Event Permit applications pursuant to Chapter 470 of the City Code.
- 15) “Still Photography” means all activity attendant to staging or shooting commercial still photographs.
- 16) “Studio” means a privately-owned fixed place of business where filming activities are regularly conducted upon the premises.
- 17) “Traffic Control Plan” means a drawing that is submitted with a request for a sidewalk, lane, and/or Public Street closure that includes the location of the closure, alternative route for detoured vehicular and/or pedestrian traffic, and the methods for implementing such closures (e.g. barricades, signage, etc.).

### **III. Film Permit Applications**

All Applications shall be submitted either by form or via the City of Pittsburgh’s official online permit application system. The application portal may be accessed from the internet on the City’s web site at <https://pittsburghpa.gov/publicsafety/ofem-filmpermits>.

1) When Permit is Required

- a) Except as provided in Section III.2 below, it is unlawful to conduct a Filming Activity on City Property or on a Public Way without first obtaining a Film Permit from the City Film Permit Office. Once issued, a Film Permit must be in the possession of the named Permittee at all times while on location(s) in the City. An Applicant must separately obtain a private property owner's permission, consent, and/or lease for use of non-City property and/or other property that is not owned or controlled by the City.

2) Permit Exemptions

- a) The provisions of these Regulations shall not apply to any of the following activities, provided that the activity will not require the closure of City Property or substantially impede vehicular or pedestrian traffic flow on a Public Way:
  - i. Filming Activities conducted for News Purposes as defined herein;
  - ii. Filming Activities conducted at Studios as defined herein;
  - iii. Filming Activities conducted for use in a criminal investigation or civil or criminal court proceeding;
  - iv. Filming Activities conducted on private property;
  - v. Commercial Still Photography or staging thereof, when conducted to the exclusion of any other Filming Activity, when the following conditions apply:
    - a. The Still Photography, or staging thereof, will not be conducted on City Property; or
    - b. The Still Photography, or staging thereof, will not require the parking of more than two (2) motor vehicles on any Public Way.
  - vi. Filming Activities conducted by or for the City;
  - vii. Filming Activity that is conducted solely by use of hand held equipment or tripods, reflectors, and/or battery operated lights (no generators or cabling is allowed) and which does not involve:

- a. The use of City Services or City Property that is not otherwise free to the public; or
- b. The assertion of exclusive use or closure of a Public Way or the blocking of private businesses or concessions; and

viii. Filming Activity associated with:

- a. Any permitted or legally unpermitted rally, protest, or demonstration, except when the same is staged for the sole purpose of being included in the final product of a Filming Activity; or
- b. An outdoor event that is otherwise authorized by a special events permit as defined in Chapter 470 of the City Code or authorized by another City permit, except when the event is staged for the sole purpose of being included in a final product of a Filming Activity.

- b) An exemption under this Section for one element of a Filming Activity does not exclude a producer of such activity from complying with this Chapter for other elements of the production if applicable.
- c) An exemption under this Section does not otherwise exempt a producer of a Filming Activity from complying with other applicable City ordinances or laws.

3) Permit Application Submittal Deadlines

Any person or entity desiring a Film Permit under the provisions of these regulations shall complete an Application online or by form provided by the City Film Permit Office. The Application must be completed, signed and accompanied by all required fees, deposits, and exhibits required before it will be deemed to be an “Accepted Application” and processed.

- a) Applications shall be submitted to the City Film Permit Office or via the online FilmApp Pittsburgh portal. Applications shall be time-stamped by the City Film Permit Office upon receipt and processed in the order they are received unless otherwise provided herein. All review time periods discussed in this Section III shall begin to run only upon the City’s receipt of a fully-completed Application. For example, it is not acceptable to skip portions of the Application or to write in “same as last year” in blanks. If an Application is returned to an Applicant for failure to fill in all Sections as are applicable, the time-stamping and

preference order discussed in this subsection shall be restarted upon the return of the completed Application to the City Film Permit Office.

- b) Applications for a Film Permit must be filed with the City Film Permit Office according to the following schedule:
  - i. A minimum of two (2) business days in advance of the date the Filming Activity is to begin for a Low Impact Filming Activity Permit; or
  - ii. A minimum of three (3) business days in advance of the date Filming Activity is to begin for a High Impact Filming Activity Permit; or
  - iii. A minimum of seven (7) business days in advance of the date Filming Activity is to begin for a High Impact Filming Activity Permit if there are street closures, stunts, or pyrotechnics involved.
- c) No late Applications will be processed by the City. Applicants are encouraged to submit Applications at the earliest advance date possible in order to facilitate coordination between City departments.
- d) The City Film Permit Office will have final determination of whether a Filming Activity should be categorized as “High” or “Low” Impact, which may affect the submittal deadlines.
- e) Upon reasonable notice by the Permittee in advance of the Filming Activity, the City Film Permit Office is authorized to change the date for which the Film Permit has been issued without requiring a new Application or permit so long as the requirements of Chapter 492 and these Regulations are still met.

#### 4) Permit Application Contents

The Application shall be on a form or online application furnished by the City Film Permit Office and shall include, but not be limited to, the following information:

- a) Name (legal and business), address, and telephone number of Applicant;
- b) Name, address, telephone number, and email address of person in charge of filming on location;
- c) Preliminary designation of Filming Activity as High Impact or Low Impact based on Chapter 492 and these Regulations;

- d) Filming location(s), dates and approximate daily call times of proposed Filming Activity;
- e) Description of scenes to be filmed including details of any hazardous Filming Activity employing firearms, explosives, the use of open flame, other pyrotechnical effects, animals, stunts, filming of moving motor vehicles, watercraft or aircraft;
- f) Description of the types and number of motor vehicles which will be parked on Public Ways and description of any equipment to be placed on City Property;
- g) A Traffic Control Plan as defined herein, if applicable;
- h) A description of City Services required, if applicable;
- i) Evidence of adequate insurance as required by Chapter 492; and
- j) Such other information as the City Film Permit Office or these Regulations may require.

#### **IV. Permit Issuance or Denial**

- 1) The City Film Permit Office shall issue a permit as provided for herein when, after a consideration of the Application and all other information that is obtained, it finds that:
  - a) The proposed Filming Activity is appropriate for the size and use for which the requested location has been established or designated;
  - b) The proposed Filming Activity will not interfere with a previously permitted Event or previously approved construction or maintenance work;
  - c) The proposed Filming Activity will not substantially or unnecessarily interfere with traffic in the area contiguous to the film, or that, if the activity will substantially interfere with traffic, there will be sufficient City resources available at the time to mitigate the disruption.
  - d) The Applicant has obtained all necessary approvals, permits, or licenses from other governmental agencies or otherwise required pursuant to this Code or state or other applicable law. The City Film Permit Office will endeavor to notify the Applicant of permits or licenses required by the City Code, but Applicant is ultimately responsible for obtaining all

approvals, permits or licenses required by the City and other governmental agencies;

- e) The noise levels anticipated for the proposed Filming Activity comply with Section 601.04 of the City Code;
  - f) The Applicant has complied with the Application requirements including but not limited to permit fees, Cost Recovery, insurance and indemnification requirements where applicable;
  - g) The Application is complete and does not contain misrepresentations of fact;
  - h) The concentration of persons, animals, and vehicles at public assembly points of the Filming Activity will not unduly interfere with property, fire and police protection of, or ambulance service to, areas contiguous to such public assembly or processional areas; and
  - i) Adequate sanitation and other required health facilities are or will be made available in or adjacent to any public assembly areas.
- 2) Application for fireworks & pyrotechnics permits must be made with the Bureau of Fire by an approved Commonwealth of Pennsylvania licensed vendor. Application for such permits must be accompanied by proof of insurance as required under Section IX herein. All details pertaining to fireworks or pyrotechnical usage must be approved by a City Bureau of Fire representative.
- 3) If a Filming Activity will includes animals, at least one week prior to Filming, the Applicant shall provide the City Film Permit Office with a health certificate for each participating animal, the name of a local veterinarian who shall provide care for an injured or sick animal, a copy of the handler's licenses required under federal and/or state law, and verified access to an animal ambulance.
- 4) The City Film Permit Office shall approve or deny an Accepted Application for a Low Impact Filming Activity Permit within three (3) business days of receipt of such Application unless the proposed Filming Activity requires extensive review by the Special Events Committee or other City departments due to public safety or public transit concerns.
- 5) The City Film Permit Office shall approve or deny a completed Application for a High Impact Filming Activity Permit within three (3) business days of receipt of such Application unless the proposed Filming Activity requires extensive review by the Special Events Committee or other City departments due to public safety or public transit concerns.



- 6) The City Film Permit Office shall approve or deny an Accepted Application for a High Impact Filming Activity Permit involving stunts, pyrotechnics, or street closures within three (3) business days of receipt of such Application unless the proposed Filming Activity requires extensive review by the Special Events Committee or other City departments due to public safety or public transit concerns.
- 7) When the grounds for a Film Permit denial can be corrected by imposing reasonable permit conditions, the City Film Permit Office may recommend such conditions rather than denying the permit. If Applicant accepts such conditions, they will be made a requirement of the Film Permit.
- 8) The City Film Permit Office may also condition the issuance of a Film Permit by imposing reasonable requirements concerning the time, place, manner and duration of Filming Activities. Any applicable “Terms and Conditions” will be incorporated into the Film Permit.
- 9) If applicable, the City Film Permit Office may coordinate with the Department of Mobility and Infrastructure and also issue a short-term encroachment permit for a street closure in conjunction with a Film Permit.

## **V. Appeal Procedure**

The Film Permit Applicant or Permittee may appeal a permit denial, revocation, or suspension of a Permit by the City Film Permit Office. The current appeal procedure is provided in these Regulations. Such appeal shall be filed with the City Film Permit Office not later than five (5) business days after the date written notice of the decision is made. Failure to file timely appeal shall result in a waiver of the right to appeal. Appeals shall be forwarded to the Film & Events Manager, who shall convene the Film Permit Review Board per this Section.

- 1) The notice of denial or revocation shall state the reasons for such action and the appropriate remedy or cure, if applicable.
- 2) The notification shall be deemed satisfied when the notice is sent by email or facsimile as listed on the Application, or if no number is listed, when notice is placed, postage prepaid in the United States mail addressed to the Applicant at the address shown on the Film Permit Application.
- 3) The Film Permit Review Board shall consist of the Director or his/her representative from each of the following City Departments:
  - a) Public Safety
  - b) Finance
  - c) Parks and Recreation
  - d) Permits, License and Inspections
  - e) Public Works

f) Mobility and Infrastructure

- 4) The Film Permit Review Board shall hold a hearing for Applicant within ten (10) business days after the receipt of an appeal and shall issue a written decision within five (5) business days after the hearing. The decision of the Film Permit Review Board shall be final, subject to applicable law pertaining to appeals of local agency decisions.

## **VI. Film Permit Application and Cost Recovery Fees**

- 1) A schedule of fees relating to Film Permits for City Services and use of City Property and Public Ways shall be established by resolution of City Council pursuant to City Code § 170.01. The fee schedule shall include:
  - a) A non-refundable Review and Processing Fee for evaluation/review of the Application and issuance of the Film Permit;
  - b) Separate additional daily Property Use Fees for staff time to monitor Filming Activities (if applicable) and to compensate the City for use of City Property or Public Ways that will be otherwise unavailable for ordinary and usual purposes due to the Filming Activity;
  - c) Additional Fees for City Services relating to Film Permits.
  - d) Please see Exhibit A-2: public property usage fees for specific types of filming and general cost recovery fees. Fees will be updated annually but please see the City Film Permit Office for the most updated fee schedule.
- 2) All Fees are required to be paid prior to issuance of the Film Permit, including those City Services requested by the Applicant or deemed necessary by the City Film Permit Office or applicable City Departments for purposes of public safety or traffic control. Upon approval of a Film Application, the Applicant must pay in advance all costs incurred or expected to be incurred by the City during Filming Activity. After the Filming Activity has completed, the City will issue a refund to the extent that the City Film Permit Office determines that an overpayment was made by the Applicant and the city may issue additional invoices to the Applicant for underpayment to the City of Pittsburgh.

## **VII. Permit Revocation or Suspension**

- 1) *Permit Revocation.* The City Film Permit Office may revoke a Film Permit if the Permittee, or any agents, employees, or contractors of the Permittee fail to comply with the requirements of these Regulations or the Film Permit or if the City Film Permit Office determines after the Film Permit is issued that the Film Permit's

Accepted Application was false in any material detail and/or that public safety or welfare will be imperiled by the Filming Activity.

- a) Notice of the grounds for revocation of the Film Permit shall be provided in writing by the City Film Permit Office to the Permittee or person in charge at the location of the Filming Activity.
  - b) Appeals of the permit revocation shall be conducted in the matter specified in Section V herein.
- 2) *Permit Suspension.* A City Police Officer assigned to police the Filming Activity site may suspend the film permit when the Filming Activity poses an immediate hazard to persons or property and the location manager will not, or cannot, prevent the hazard after being instructed to do so by the officer.
- a) The grounds for the Film Permit suspension shall be provided in writing by the City Film Permit Office to the Permittee within one (1) business day of the suspension.
  - b) Appeals of the Film Permit suspension shall be conducted in the manner specified in Section V herein.

### **VIII. Use of City of Pittsburgh Property**

- 1) Any Filming Activity looking to use or alter City of Pittsburgh Property must first obtain proper authorizations and permissions from the Department of Public Works, Department of Mobility and Infrastructure, and/or Department of Finance. For use of City of Pittsburgh property, City further reserves the right to require a location agreement to be approved by the City Law Department.
- 2) Alterations to City of Pittsburgh Property include but are not limited to removing structures (bus stops, signage, mailboxes, road signs, etc), repainting or rebranding City owned structures or buildings on either the interior or exterior or both, removing/pruning existing vegetation, and any request that involves changing the physical state of property owned by the City of Pittsburgh.
- 3) Upon and agreement with the Department of Public Works, Department of Mobility and Infrastructure, and/or Department of Finance for the temporary or permanent alteration to City of Pittsburgh Property, it is understood that the Applicant will be responsible for all associated costs related to the alterations, including hiring a reputable and agreeable vendor to perform the alterations and is solely responsible for the restoration of the altered property to its original or agreed upon state following the completion of the Filming Activity.
- 4) To ensure cleanup and restoration of the filming location and any City Property or Public Way involved in the Filming Activity, the City Film Permit Office may

specify under what conditions a Permittee may be required to post a refundable faithful performance bond, cash surety or other comparable form of security guarantee in an amount to be determined by the City Film Permit Office at the time an Application is reviewed. Upon completion of the Filming Activity and cleanup and restoration of the filming location and any City Property or Public Way involved in the filming to the satisfaction of the City Film Permit Office, the guarantee or security will be returned to the Permittee. The amount of the bond shall in no way limit the Permittee's liability or responsibility for the costs of repairs or restoration in the event these costs exceed the bond amount.

## **IX. Insurance and Indemnification**

- 1) An Applicant must procure and Permittee must hold and maintain insurance in the forms, types, and amounts prescribed by the City's Film Permit Office for the duration of the Permitted activity. In no event will the amount of coverage required for any Permitted activity be less than Five Hundred Thousand Dollars (\$500,000.00) (per occurrence) and One Million Dollars (\$1,000,000.00) (aggregate) in order to protect the City against claims of third persons for personal injury, wrongful death and property damage and to indemnify the City for damage to City property arising out of the Permittee's activities. The certificate must name the City of Pittsburgh as Additional Insured on the certificate. Applicant shall also submit verification that adequate worker's compensation insurance coverage shall be maintained throughout Permitted activities, as applicable.
- 2) For currently enrolled film students, proof of insurance through their school and the student's current attendance shall satisfy this requirement.
- 3) The Applicant and Permittee represents, stipulates, contracts and agrees that they will jointly and severally indemnify and hold the City, its officers, agents, or employees harmless against liability, including court costs and attorney's fees, and attorney's fees on appeal, for any and all claims, including damage to property, or injury to, or death of persons, arising from Permittee's activities authorized by the Permit.

## **X. Public Safety Coverage Requirements**

The City Film Permit Office may require an Applicant to secure the services of City of Pittsburgh Public Safety bureau(s) for certain Filming Activities to ensure the safety of the general public and all cast and crew associated with the Filming Activity. These requirements consist of but are not limited to:

- 1) Pittsburgh Police coverage, required for:

- a) Any Filming Activity in which cast impersonate uniformed law enforcement officers or members of the military;
  - b) Any Filming Activity in which weapons are brandished or otherwise exposed, including but not limited to firearms (real or fake), knives, blades, or explosives;
  - c) Any Filming Activity involving the recreation or depiction of a criminal act, including but not limited to assault, theft, robbery, or any depiction of illegal activity that could be interpreted by the public as real;
  - d) All Police requirements are at the discretion of the Chief of Police or his/her assign.
- 2) Pittsburgh Emergency Medical Services (“EMS”) coverage, required for:
- a) Any Filming Activity involving stunts such as vehicle chases and/or crashes, jumps or falls from heights, explosions, and/or any other stunt or activity in which the need for the services of the Bureau of Emergency Medical Services may become reasonably expected.
  - b) All EMS requirements are at the discretion of the Chief of Emergency Medical Services or his/her assign.
- 3) Pittsburgh Bureau of Fire coverage, required for:
- a) Any Filming Activity involving pyrotechnics, explosions, open flame, or any other activity in which the need for the services of the Bureau of Fire may become reasonably expected.
  - b) All Fire Bureau requirements are at the discretion of the Chief of Fire or his/her assign.

**XI. Notification to Affected Businesses and Residents**

- 1) Applicants are required by these regulations to notify all business and residents within a three (3) block radius of a permitted Filming Activity as to the work that is to be done and how it will impact them.
- 2) Notifications should be made no less than three (3) business days in advance and be in writing via letters or flyers from the production company, or similar. Applicants shall provide a copy of their notification to the City in advance of distribution. Notifications shall contain the following information:

- a) Date, specific location, and times the Filming Activity will be taking place;
  - b) List of roads to be closed (if applicable) and detour options;
  - c) List of areas to be signed NO PARKING (if applicable) and the location of any alternate parking if provided;
  - d) Locations of any relocated Port Authority bus stops (if applicable) and their new temporary location;
  - e) A contact phone number or email address for the public to pose questions or ask for additional information if necessary.
- 3) Applicants are also required to forward all Filming Activity plans to the office of the City Council Member within whose district the Filming Activity will take place. This will allow the Council Member the ability to communicate with their constituents and Permittee regarding concerns, timelines, and other sensitivities of their communities.
  - 4) A list of Council Districts, the neighborhoods they represent, and their contact information can be found as exhibit A-3 of these Regulations.

## **XII. Traffic Control & Street Closures**

- 1) Whenever a street or other Right of Way owned by the City of Pittsburgh is to be closed to accommodate the needs of a Filming Activity as defined in Section I above, City of Pittsburgh Police must be hired to manage traffic around the closure zone.
- 2) Intermittent Traffic Control (“ITC”) points may be authorized to limit the effect of vehicular and pedestrian traffic (as opposed to full closures) in areas surrounding the Filming Activity while allowing for the control of visual and audible background.
- 3) All street closures and Intermittent Traffic Control (ITC) must be performed by uniformed City of Pittsburgh police officers, except in the following circumstances:
  - a) Permittee has requested officers through Cover Your Assets but the job(s) has remains unfilled at twenty-four (24) hours before the posted start time of the shift;
  - b) An officer has cancelled a selected detail and it remains unfilled at twenty-four (24) hours before the posted start time of the shift.

If either circumstance above presents itself, Permittee after consultation with the City Film Permit Office and Pittsburgh Police Planning Office may be authorized to use flaggers, crossing guards, or other trained traffic control personnel for ITCs in lieu of an officer, or use private security guards at barricades of a hard closure.

- 4) Advanced signage must be provided to alert approaching vehicles to any closed road.

### **XIII. Use of City logos, uniforms, and marks**

- 1) Any Filming Activity that desires to use official City of Pittsburgh logos, uniforms, and/or marks must obtain prior written permission from the Director of the department being depicted as well as a prior written agreement with the City subject to approval by Pittsburgh Law Department.

### **XIV. Use of Unmanned Aerial Systems (UAS)**

- 1) Any Filming Activity that will include the use of UAS (commonly called Drones) for the purpose of gathering aerial footage will be required to provide the following information via the City of Pittsburgh's online application portal, FilmApp Pittsburgh. The completed application will require but not be limited to the following information:
  - a) UAS FAA-issued registration number
  - b) Pilot's UAS operator's license
  - c) Launch location
  - d) Flight plan including launch times and flight durations
- 2) All UAS being utilized for commercial filming must be registered with the Federal Aviation Administration and must weigh less than 55 lbs.
- 3) All Filming Activities using one or more UAS are required to provide proof insurance.
- 4) All approved UAS operators must follow the protocols of flying under the FAA "Small UAS Rule" (14 CFR Part 107) including but not limited to the following requirements:
  - a) Operate in Class G airspace only
  - b) Must keep the aircraft in sight at all times (visual line of sight)
  - c) Must fly under 400 feet
  - d) Must fly during the day
  - e) Must fly at or below 100 mph
  - f) Must yield right-of-way to manned aircraft

- g) Must NOT fly over people
  - h) Must NOT fly from a moving vehicle
- 5) The Small UAS Rule (14 CFR Part 107) includes the option to apply to the FAA for a certificate of waiver, which allows for a small UAS operation to deviate from certain operating rules if the FAA finds that the proposed operation can be performed safely. If a waiver is granted by the FAA for one of the conditions of a)-h) of Section XIV.3 above, the City Film Permit Office can and may approve flight plans reflective of the FAA Part 107 waiver.
- 6) All UAS operations must comply with Sporting Event Temporary Flight Restriction FDC NOTAM 4/3621 “NOTAM.” This NOTAM states that all aircraft operations including unmanned aircraft and remote controlled aircraft are prohibited within a three (3) nautical mile radius up to and including 3,000ft above ground level of any stadium with a seating capacity greater than 30,000 commencing one (1) hour before the scheduled start time of an event until one (1) hour after the end of the event. This NOTAM would include Heinz Field and PNC Park. Any violations of this NOTAM are subject to criminal charges.

**XV. High-Impact & Low Impact filming designations**

- 1) As listed in Section III.3.d above, The City Film Permit Office will have final determination of whether a Filming Activity should be categorized as “High” or “Low” Impact, which may affect Application submittal deadlines.
- 2) *Low-Impact Filming Activities.* Low-Impact Filming Activities are defined by Chapter 492 as Filming Activities that are reasonably expected to have minimal impact on open businesses, parking, or vehicular and/or pedestrian traffic flow on a public right of way and that do not require the use of City Services. To be considered Low-Impact, a Filming Activity should meet one or more of the following criteria:
- a) Does not require the closure of any City streets;
  - b) Does not take place within Downtown Pittsburgh (Golden Triangle);
  - c) Does not require exclusive use of any City Property that would otherwise be freely available to the public;
  - d) Does not require the parking of more than four (4) production trucks;
  - e) Does not require City Services for traffic control or stunt supervision;
  - f) Does not require affected businesses to temporarily close or otherwise not conduct normal business operations to accommodate the Filming Activity;



- g) Is conducted entirely on private property and only requires the use of metered or residential parking spaces for the parking of production vehicles.
- 3) *High-Impact Filming Activities*. High-Impact Filming Activities are defined by Chapter 492 as Filming Activity that is reasonably expected to have an impact on open businesses, parking, vehicular, and/or pedestrian traffic flow and requires the use of City Services and/or City Property. To be considered High-Impact, a Filming Activity should meet one or more of the following criteria:
- a) Closes one or more City streets to vehicular traffic;
  - b) Takes place within Downtown Pittsburgh (Golden Triangle)
  - c) Requires exclusive use of City Property that would otherwise be freely available to the public, such as park/green space, ball fields or courts, recreation facilities, and/or sidewalks;
  - d) Requires extensive reserved parking for production trucks, trailers, generators, and/or other shoot related materials;
  - e) Requires the coordination of City Services such as police, medics, barricades, and/or fire marshals for traffic control or stunt supervision;
  - f) Requires affected businesses to temporarily close or otherwise not conduct normal business operations to accommodate the Filming Activity;

## **XVI. Special Requirements for Central Business District and Residential Areas**

- 1) Due to high traffic volume, High Impact Filming Activities are not permitted in the Central Business District between 6 a.m. and 9 a.m. and 4 p.m. and 6 p.m. from Monday through Friday.
- 2) Notifications of Filming Activity must be made in writing to affected business no less than three (3) business days in advance of any Filming Activity within a commercially zoned district. Accommodations must be made to minimize the effect on open businesses or agreements reached with businesses if a suspension of normal operating procedures is necessary. Proof of notification may be requested by the City Film Permit Office.
- 3) Filming Activities in residential neighborhoods will be restricted between the hours of 10:00pm and 7:00am on weekdays and 10:00pm to 9:00am on weekends. This applies to the arrival of cast, crew, and production trucks as well as actual filming. In some instances a waiver can be granted for this restriction with proper neighbor approval.

- 4) If generators are utilized on set in a residential neighborhood, they must comply with section 601.04 of Pittsburgh City Code, as does all Filming Activity.
- 5) Notifications of Filming Activity must be made in writing to affected residents no less than three (3) business days in advance of any Filming Activity within a residential neighborhood. Proof of notification may be requested by the City Film Permit Office.

**EXHIBIT A-1: APPLICATION FEES**

**I. Application fees for Film Permits for 2024 are as follows:**

a. Film Permit Application Fee	\$525.00
b. Student Film Permit Application Fee	\$100.00
c. Drone Filming Application Fee	\$75.00
d. Student Drone Filming Application Fee	\$25.00
e. Still Photography Permit Fee (3-day permit)	\$50.00
f. Student Still Photography Permit Fee (3-day)	\$20.00
g. Additional Shoot Review Fee	\$75.00

**EXHIBIT A-2: PUBLIC PROPERTY USAGE FEES FOR  
SPECIFIC TYPES OF FILMING AND GENERAL COST RECOVERY FEES:**

**I. PUBLIC PROPERTY USAGE FEES:**

	<u>Commercial</u>	<u>Student</u>
a. Intermittent Traffic Control Fee	\$625.00	\$150.00
b. Alley Closure (per day)	\$750.00	\$150.00
c. Park Road Closure (per day)	\$900.00	\$175.00
d. Local Road Closure (per day)	\$1,000.00	\$200.00
e. Collector Road Closure (per day)	\$1,250.00	\$250.00
f. Arterial Road Closure (per day)	\$1,250.00	\$300.00
g. Regional Park Exclusive Use (per day)	\$450.00	\$115.00
h. City Park Exclusive Use (per day)	\$300.00	\$75.00
i. Sidewalk Closure (per block)	\$75.00	\$18.00

**II. BUREAU OF POLICE:**

Rank	Hourly Rate	Holiday Rate	Administrative Fee
Crossing Guard	\$30.00	\$45.00	\$6.37
PO1 – PO4	\$63.69	\$106.16	\$6.37
MPO/Detective	\$72.61	\$121.02	\$6.37
Sergeant	\$82.78	\$137.96	\$6.37
Lieutenant	\$94.37	\$157.28	\$6.37
Incident Commander	\$105.82	\$183.03	\$6.37

**III. DEPARTMENT OF PUBLIC WORKS (DPW)**

Materials

Service	Cost	Additional Information
Wooden Barricade	\$15.00 per barricade	Minimum order quantity: 10
Bike Fencing	\$21.00 per section	Minimum order quantity: 6
Water Barrier	\$31.00 per barrier	Minimum order quantity: 10
Sandbag	\$6.00 per bag	Minimum order quantity: 20
Clearstream Recycling Container	\$6.00 per container	Minimum order quantity: 5
Traffic Cones	\$6.00 per cones	Minimum order quantity: 10

Equipment

Service	Cost	Additional Information
Showmobile	\$824.00/day	Plus \$467 set-up fee
Trans-bleachers	\$175.00/day	Plus \$234 set-up fee
Three-Row standard bleachers	\$175.00/day	Plus \$350 set-up fee
Black Box Platform (set of 4)	\$412.00/day	Price includes delivery & set-up
Recycling Trailer (9 cubic yds)	\$175.00/rental	Price includes delivery & pick-up
Recycling Roll-Off (38 cubic yds)	\$262.00/rental	Price includes delivery & pick-up
Laborer per hour (trash removal)	\$99.00/hour	Per hour per laborer for trash

#### IV. EMERGENCY MEDICAL SERVICES

Service	Cost	Additional Info
Paramedic	\$63.54 / hr	Minimum 4 hours
Paramedic OT (x1.5 after 8 hrs.)	\$95.31 / hr	
Paramedic (Holiday)	\$105.90 / hr	Minimum 4 hours
FICA taxes	\$4.86	per paramedic hour
Ambulance	\$260.00	Per unit per day
Medic Motorcycle	\$120.00	Per unit per day
Medic Bicycle	\$85.00	Per unit per day
Medic Cart	\$125.00	Per unit per day
River Rescue Boat	\$650.00	Per unit per day
Equipment Fee (1 person post)	\$75.00	Per unit per day
Administrative Fee	10%	% of Total Invoice

#### V. BUREAU OF FIRE

Service	Price	Additional Information
Pyrotechnics/Fireworks Permit	\$73.13	Fire Inspector Required: \$49.44/hr
Tent permit	\$32.96	Per tent; over 400 sq.ft. along with flammability certificate
Open Flame Permit	\$20.60	Fire Inspector Required: \$49.44/hr
Bon Fire Permit	\$73.13	Fire Inspector Required: \$49.44/hr

**EXHIBIT A-3: CITY COUNCIL DISTRICT  
CONTACTS AND NEIGHBORHOODS FOR NOTIFICATIONS**

**CITY COUNCIL DISTRICT 1**

The Office of Councilman Bobby Wilson  
510 City-County Building  
414 Grant Street  
Pittsburgh, PA 15219  
Telephone: 412-255-2135  
Fax: 412-255-2129

Neighborhoods represented: Allegheny Center, Allegheny City Central, Allegheny West, Brighton Heights, Brightwood, East Allegheny, Fineview, Northview Heights, Observatory Hill, Spring Garden, Spring Hill – City View, Summer Hill, Troy Hill, Washington’s Landing.

**CITY COUNCIL DISTRICT 2**

The Office of Council President Theresa Kail-Smith  
562 City-County Building  
414 Grant Street  
Pittsburgh, PA 15219  
Telephone: 412-255-8963  
Fax: 412-255-8644

Neighborhoods represented: Banksville, Beechview, Chartiers City, Crafton Heights, Duquesne Heights, Mt. Washington, East Carnegie, Elliott, Esplen, Fairywood, Oakwood, Ridgemont, South Shore, Sheraden, West End, Westwood, Windgap.

**CITY COUNCIL DISTRICT 3**

The Office of Councilman Bob Charland  
510 City-County Building  
414 Grant Street  
Pittsburgh, PA 15219  
Telephone: 412-255-2130  
Fax: 412-255-8950

Neighborhoods represented: Allentown, Arlington, Arlington Heights, Beltzhoover, Central Oakland, Knoxville, Mt. Oliver, Oakcliffe, South Side Flats, South Side Slopes, South Oakland, St. Clair.

**CITY COUNCIL DISTRICT 4**

The Office of Councilman Anthony Coghill  
510 City-County Building  
414 Grant Street  
Pittsburgh, PA 15219  
Telephone: 412-255-2131

Neighborhoods represented: Beechview, Bon Air, Brookline, Carrick, Mt. Washington, Overbrook.

**CITY COUNCIL DISTRICT 5**

The Office of Councilwoman Barb Warwick  
510 City-County Building  
414 Grant Street  
Pittsburgh, PA 15219  
Telephone: 412-255-8965  
Fax: 412-255-0820

Neighborhoods represented: Glen Hazel, Greenfield, Hays, Hazelwood, Lincoln Place, New Homestead, Regent Square, Squirrel Hill South, Swisshelm Park.

**CITY COUNCIL DISTRICT 6**

The Office of Councilman R. Daniel Lavelle  
510 City-County Building  
414 Grant Street  
Pittsburgh, PA 15219  
Fax: 412-255-0820

Neighborhoods represented: Perry Hilltop, The Hill, Northside, Uptown, Downtown, Oakland.

**CITY COUNCIL DISTRICT 7**

The Office of Councilwoman Deb Gross  
510 City-County Building  
414 Grant Street  
Pittsburgh, PA 15219  
Telephone: 412-255-2140

Neighborhoods represented: Bloomfield, Friendship, Highland Park, Lawrenceville, Morningside, Polish Hill, Stanton Heights, Strip District.

**CITY COUNCIL DISTRICT 8**

The Office of Councilwoman Erika Strassburger  
510 City-County Building  
414 Grant Street  
Pittsburgh, PA 15219  
Telephone: 412-255-2133  
Fax 412-255-2133

Neighborhoods represented: Oakland, Point Breeze, Shadyside, Squirrel Hill.

**CITY COUNCIL DISTRICT 9**

The Office of Councilman Khari Mosley  
510 City-County Building  
414 Grant Street  
Pittsburgh, PA 15219  
Telephone: 412-255-2137/412-255-8658  
Fax 412-255-8658

Neighborhoods represented: East Liberty, Homewood, East Hills, Larimer, Point Breeze North, Lincoln-Lemington, Belmar, Friendship, Garfield.