

ATLANTA DEPARTMENT OF
TRANSPORTATION
FRANCHISE UTILITY PERMIT
QUESTIONNAIRE INFORMATION

UTILITY COMPANY _____ COUNTY _____ DATE _____

PERMIT NO. _____ STREET NAME _____

CROSS STREET 1 _____ CROSS STREET 2 _____

UTILITY REPRESENTATIVE NAME _____

The applicant must contact the City of Atlanta Inspector to discuss any "No" answers.

1. WILL YOU BE THE PRIME CONTRACTOR? YES NO IF NOT, WHO WILL BE?

2. WHO WILL SUPERVISE THE CONSTRUCTION? NAME _____ PHONE _____
EMAIL _____ EMERGENCY CONTACT NAME & NUMBER _____

3. DO YOU UNDERSTAND THE PERMIT PROCESS COMPLETELY? YES NO

4. DO YOU UNDERSTAND THAT THE PERMIT AND PLANS ARE TO BE READILY ACCESSIBLE ON SITE WHEN ANY WORK IS BEING
DONE UNTIL WORK IS COMPLETE? YES NO

5. DO YOU UNDERSTAND THE TRAFFIC CONTROL REQUIREMENTS? YES NO

6. DO YOU UNDERSTAND THAT THE TRAFFIC CONTROL PLAN MUST BE DETAILED AND INDICATE WORK AND
STAGING AREAS? YES NO

7. DO YOU UNDERSTAND THAT P.O.S.T. CERTIFIED OFFICERS THAT HAVE JURISDICTION WITHIN THE CITY OF ATLANTA ARE REQUIRED
TO DIRECT TRAFFIC IF WORKING WITHIN 50FT OF A SIGNALIZED INTERSECTION? YES NO

8. DO YOU UNDERSTAND THAT AT LEAST 5 BUSINESS DAYS PRIOR TO STARTING WORK, YOU MUST NOTIFY
IMPACTED PROPERTIES? CITY CODE SECTION [138-20](#) YES NO

9. DO YOU UNDERSTAND THAT YOU MUST COORDINATE WITH ATLDOT'S PARKING DIVISION IF PARKING METERS
OR ON STREET VALET AREAS ARE IMPACTED? YES NO

10. DO YOU UNDERSTAND THAT A MEETING WILL BE NECESSARY BETWEEN THE CONSTRUCTION SUPERVISOR, AND THE CITY
INSPECTOR BEFORE ANY WORK BEGINS? YES NO

11. DO YOU UNDERSTAND THAT YOU ARE REQUIRED TO NOTIFY THE CITY INSPECTOR 24 HOURS BEFORE ANY WORK IS TO BEGIN
AND 72 HOURS IF PARKING METERS ARE BEING REMOVED OR IMPACTED? YES NO

12. DO YOU UNDERSTAND AND AGREE TO THE RIGHT OF WAY RESTORATION REQUIREMENTS AS OUTLINED IN CITY CODE
SECTION [138-69](#)? YES NO

13. DO YOU UNDERSTAND THAT IF YOU ARE WORKING INSIDE THE DRIP ZONE OF A TREE, WHICH IS THE OUTERMOST
REACH OF THE TREE'S BRANCHES, YOU MUST CONTACT THE DEPARTMENT OF PARKS AND RECREATION FOR ADDITIONAL
REVIEW? YES NO

14. DO YOU UNDERSTAND THAT CITY REPRESENTATIVES MAY MAKE SPOT CHECKS ON THE CONSTRUCTION AS WORK PROGRESSES;
BUT, IT WILL BE YOUR RESPONSIBILITY TO SEE THAT THE WORK CONFORMS TO THE PROVISIONS OUTLINED IN YOUR PERMIT?
YES NO

15. DO YOU UNDERSTAND THAT FAILURE TO ADHERE TO PERMIT GUIDELINES MAY RESULT IN BUT ARE NOT LIMITED TO STOP WORK ORDERS, CITATIONS AND OR FUTURE PERMIT DENIALS? YES NO

UTILITY REPRESENTATIVE SIGNATURE

DATE

CITY OF ATLANTA INSPECTOR SIGNATURE

DATE