

# COVID-19 Additional Filming Requirements

Due to the ongoing situation regarding COVID-19 please see the following additional guidelines for filming and photography at Southbank Centre. Please note these are to be used in conjunction with the General Site Rules available on Filmapp.

1. Risk Assessments must include full assessment of COVID-19 specific risks associated with the production's proposed activity and be presented to Southbank Centre during the early stages of application.
2. Details of shoot length, date, time, location and crew size must be agreed in advance with Southbank Centre and may not be changed without advance notice and agreement.
3. The main venues on site are closed, there are currently no welfare facilities available for crew to use. The toilets on the Queen's Walk next to Jubilee Gardens (Jubiloo) are open, fees are charged for this facility. Please note these toilets are not operated by Southbank Centre.
4. Cast and crew to be over 2 metres away from other people (public, residents, businesses etc).
5. Crew to work 2 metres apart from each other.
6. In extenuating circumstances, where crew cannot work 2 metres apart within their working area, sufficient mitigating actions must be taken, including but not limited to:
  - Minimising time spent in contact
  - Using fixed teams and partnering up for close-up work
  - Increasing hand and surface washing
  - Wearing a face covering
7. Display signage to highlight COVID-19 safety precautions and the request for the public to keep 2 metres away. In some circumstances additional crew may be required to manage potential crowds. This will be provided by the production.
8. Stagger arrival times for crew to the location. When this is not possible set up holding areas for use when crew is not required, away from the main location in agreement with SBC
9. For shoots involving fewer than 10 people, the Location Manager or designated person must report to Security, located in the Royal Festival Hall Artists' Entrance and sign in when they arrive onsite.
10. Applications for large shoots may be allocated a Commercial Event Manager to oversee the booking. This will be at the discretion of Southbank Centre.

11. If any crew member has symptoms of illness such as a cough, fever or loss or changes to their sense of smell and/or taste, or have been in contact in the past 14 days with someone who has coronavirus, they must stay at home.
12. In order to comply with the Test and Trace service the Location Manager or designated individual must keep a record of all crew members who were on site for 21 days. If any crew members show symptoms of COVID-19 during the 14 days following the shoot, Southbank Centre must be informed.
13. Due to current restrictions it is not possible to hire a separate, indoor space, to be used as a crew base while filming onsite. Please also bring minimal equipment and crew to the filming location.
14. External catering providers are not permitted on site, there are numerous catering outlets available. Please ensure all waste is cleared from the location at the end of the shoot.