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| **Section 1 - Applicant Details** |
| Name of Applicant |  |
| Address |  |
| Telephone Number |  |
| Email |  |
| **Parking Dispensation Terms and Conditions** | |
| 1. The “waiver-consent to park and conditions imposed” must be clearly displayed by attaching it to the inside of the vehicle windscreen in such a manner that all details can be clearly read by a Civil Enforcement Officer.  2. The council in certain circumstances, will allow a dispensation to allow a vehicle or vehicle to park lawfully in what otherwise would be a contravention of a Traffic Regulation Order (TRO) by issuing a waiver.  3. A dispensation authorises a vehicle to park in contravention of a TRO. It allows parking where alternative arrangements cannot be made.  4. A dispensation does not permit ‘general parking’. It does not allow the vehicle to remain in the restricted/prohibited area once the dispensation purpose has been fulfilled. At that time the vehicle must be lawfully parked elsewhere.  5. The issuing of this dispensation does not relieve the applicant of their responsibilities for parking sensibly, and the highway authority cannot be held liable for any accident or incident that may occur however caused arising out of or in any way attributable to the applicant’s parking.  6. Dispensations for parking and a waiver can be issued for any circumstances in which the Streetworks service agrees a parking request is reasonable  7. Dispensations for parking will not generally be granted for:  • Applications where parking may adversely affect disabled/doctors /taxi ranks, loading Bays, bus stops and residential bays   * Double Yellow Lines or No waiting at any time Zones   • Applications where loading restrictions are in place if the request is for during the restricted periods  • Locations within 50 metres of a signal controlled junction  • The entry/exit to pedestrian crossing markings  • Acts of Loading/Unloading that would be covered by an exemption within the Traffic Regulation order.  • On a footway  • Other locations where parking may cause danger to pedestrians or other road users.  • Obstruction to the flow of traffic  8. Applications require a minimum of 5 working days’ notice (Monday to Friday). Applications received outside of office hours will not be considered until the next working day.  9. Upon approval you will be issued with a Parking Dispensation Consent form. This form must be clearly displayed in the window of each approved vehicle.  10. The waiver can only be used for the stated vehicle in connection with the purpose and at the location during the periods shown on the waiver.  11. The vehicle may not park for longer than the stated period shown on the waiver. At the end of the maximum stay period the vehicle must be moved.  12. Dispensations may be revoked if the conditions of the waiver are not met.  13. This waiver is granted on the understanding that any failure to comply with its conditions will result in a penalty charge being served on the vehicle under the terms of the Traffic Management Act 2004.  14. As the Applicant you agree to pay any fee(s) associated with the issuing if a parking dispensation. The fee for processing a parking dispensation can be found on the Cornwall Council website. An invoice will be raised to the applicant once the waiver has been issued. | |

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| Declaration |
| I confirm that the foregoing details are correct, and acknowledge that the vehicle must be parked safely and in accordance with the Highway Code and associated legislation, together with any other conditions imposed by the Street Authority  I also acknowledge the need for me to pay the prescribed fee(s) which will be imposed by the Council  I also acknowledge that I have read and understood the Terms and Conditions.  **Signed:**  **Dated:** |

**Please complete Section 2, 3 and 4 on Page 2**

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| **Parking Waiver Consent Form** |

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| **Section 2 – Location of Parked Vehicle** | |
| **Property Name or Number** |  | | | |
| **Road Name** |  | | | |
| **Town** |  | | **Post Code** |  |

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| **Section 3 - Vehicle Details** |
| **Registration Number** |  | | |
| **Make of Vehicle** |  | | |
| **Type of Vehicle** | Car | Van | HGV |

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| **Section 4 - Reason for Dispensation**  *A dispensation will only be granted where it is essential that the vehicle is parked close to the property in order to carry out works.* | |  | | |
| **Start Date:** |  | | **End Date:** |  |
| Weekdays Only | | | Weekends Included | |

Applications require a minimum of 5 working days’ notice (Monday to Friday). Applications received outside of office hours will not be considered until the next working day.

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| **Cornwall Council Authorisation** | |
| **Additional conditions:** | |
| **Dispensation Reference Number:** |  |
| **Processed by:** |  |
| **Date and Time Issued:**  **(24hr clock)** |  |

**Applications need to be submitted via email to** [**Streetworks@cornwall.gov.uk**](mailto:Streetworks@cornwall.gov.uk)