**Food Businesses at Events Notification Form**

Please complete the following information in full to assist Torbay Council in assessing your notification. This must be returned to the Events team at least 14 days before the event.

|  |  |
| --- | --- |
| **Name of Event** | **Date of Event** |
|  |  |

|  |  |
| --- | --- |
| **Name of Business** |  |
| **Address of Business** |  |
| **Name of Food Business Operator** |  |
| **Contact Telephone Number** |  |
| **Contact Email Address** |  |
| **Local Authority where business is registered** |  |

**What is your current Rating under the National Food Hygiene Rating Scheme?**

**0 1 2 3 4 5 n/a**

|  |  |
| --- | --- |
| **When was your business last inspected by your Local Authority?** |  |
| **What are the main types of food you will be providing at the event?**  *e.g. we provide sausages and burgers from a BBQ* |  |
| What facilities will you be providing for the hygienic cleaning of hands? |  |
| Will you be keeping food cold/frozen on site? | **Yes/No** |
| How will this be achieved? |  |
| Will you be keeping food hot on site? | **Yes/No** |
| How long will food be kept hot for? |  |
| How will food be kept hot? |  |
| What provision has been made for the disposal of refuse and waste water? |  |
| What information do you provide to customers regarding food allergies? |  |

**Please return this form to: or Email:**

**Events Team Events@Torbay.gov.uk**

**c/o Torbay Council**

**Town Hall**

**Castle Circus**

**Torquay**

**TQ1 3DR**