**Filming in Camden - Additional Terms and Conditions (Jan 2021)**

Camden Film Office expects filmmakers to protect the public by making sure that any crew and cast are kept separate from the general public using physical barriers and signage in parks, open spaces, pavements and walkways where appropriate.

Film crews operating in public places should create an Exclusion Zone to separate their working areas from the public. The producer should nominate a person responsible for maintaining COVID protection measures in attendance on the shoot.

On pavements and walkways where it is not possible to create an Exclusion Zone, there must be sufficient space for the general public to pass the film crew safely. Crucially, any plans for diverting the public must not cause issues elsewhere; e.g. on the opposite footway where it may be harder to maintain social distancing than the original route.

Filmmakers must demonstrate (in the Method Statement) that they have planned for social distancing measures that comply with the current guidelines (<https://filmlondon.org.uk/covid-19-updates-and-guidance>), and that they understand their responsibilities to their crew, cast and to the public under Health and Safety legislation.

**Applicants for film permits must supply the following documents to a completed online application form (available at https://app.apply4.com/filmapp/uk/Camden)**

* **A signed copy of this document.**
* **A copy of the Method Statement specifically addressing the mitigation measures taken to reduce Covid-19 related risks.**
* **Public Liability Insurance**
* **Diagrams of all proposed locations showing how the Exclusion Zone / Social Distancing will operate.**

**Before the shoot**, film companies will present detailed plans which show exactly how they will maintain the Exclusion Zone / Social Distancing plans. **Sufficient lead in time** will be required to process applications. Please get in touch as early as possible.

**Set Visits,** Camden film office may require a set visit to ensure that the film company are not causing any danger to the public. A security guard from the appointed security team may turn up on set and ask to see someone from the Location department.

1) Security guard from the appointed security team will arrive at the location and will be instructed to ask someone with a radio if he can speak to a location manager (LM). All parties must wear a mask, and maintain social distance at all times.

2) LM will keep the security guard away from the crew, but will show them how the production is managing its responsibilities. The security guard will be instructed to maintain distance and not to use any production facilities (such as craft services) or cross any crowd barriers without LM's permission.

3) If the security guard witnesses any obvious problems which might affect the public, the security guard will call FilmFixer. To be clear the security guard has not got the right to shut down the shoot or to offer any advice about H&S, but may take photos of any infraction as evidence which will be passed to FilmFixer who may take immediate action if required. For clarity any photographs should be of the alleged infraction ONLY. Security guards are not allowed to take photos of actors working on set.

4) The production company's liability and responsibility for H&S on the set is not affected, this is a spot check relating to filming in public places in Camden.

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| Signed (Producer) | Print Name |
| Production Company | Date(s) of filming |
| Person responsible for maintaining COVID protection on the day of the shoot (COVID H&S Supervisor) | COVID H&S Supervisor’s phone number |