



ANDRE DICKENS
MAYOR

CITY OF ATLANTA
FIRE RESCUE DEPARTMENT
226 PEACHTREE STREET SW
ATLANTA, GA 30303-3749
PHONE: 404-546-7000
ICHIEFS ID - ATLFDHQ

RODERICK M. SMITH
FIRE CHIEF

FIRE SAFETY OFFICER (FSO) REQUEST

Please forward completed form to AFRDSpecialEvents@atlantaga.gov
FORWARD ALL REQUEST TO ONLY THIS EMAIL FOR ASSIGNMENT

PAYER/CUSTOMER: _____

BILLING ADDRESS: _____

ON SITE CONTACT: _____

ON SITE CONTACT EMAIL : _____ PHONE # : _____

TYPE OF EVENT/HAZARD: _____

LOCATION: _____

Date(s)	Start Time	Finish Time	Total Billable Hours

As staffing permits, AFRD hereby agrees to furnish, and Payer/Customer hereby agrees to accept and pay for, the requisite services of a Fire Safety Officer, subject to the following terms and conditions amongst others adopted by AFRD:

1. Please be reminded that per City of Atlanta Code of Ordinances 78-57 section 403.1 only sworn, City of Atlanta firefighters are authorized to work fire watch assignments within city limits (failure to adhere to Ordinances will result in ticket or fine)
2. All event/hazard requiring a Fire Safety Officer will be billed at an hourly rate of \$65.00 per hour, with a 4-hour minimum.
3. A 4-hour minimum pay will be applied for all cancellations and Covid testing.
4. Inspections of pyrotechnics, flames explosives and other similar special effects demonstrations from AFRD has a flat rate of \$260.00.
5. Payment for the fire watches is due immediately at the end of the work cycle, immediately after the termination of the fire watch or as agreed to by all parties (fire watch requester, fire safety officer and the fire safety officer coordinator).
6. Holiday pay is \$95.50 per hour and is applicable on all City of Atlanta holidays. Holidays include the days before and after Thanksgiving, Christmas, and New Year's Day. All pay rate escalations and stipulations will use holiday pay as the base rate on the above noted holidays.

Signature of Payer/Customer

Print Name and Title of Payer/Customer

Date