



UTILITY COORDINATION



Atlanta Streetcar ROW Notice of Work & Request for Track Access

Note: Work within 10 feet of the Overhead Contact System requires line deactivation; any continuous work within its Envelope of Operation requires shutdown of service. Efforts must be made to schedule such work during non-operational hours unless due to emergency or major construction work. Please complete a streetcar OCS Deactivation Request Form if work requires line deactivation.

MINIMUM TEN-BUSINESS DAYS NOTIFICATION REQUIRED INFORMATION

Location of Work (Affected street – include cross streets at both ends with proximity in feet to nearest cross street)			
Project Date(s): (mm/dd/yy) until		Monday-Friday Start Time : _m	Monday-Friday End Time : _m
Saturday Start Time : _m	Saturday End Time : _m	Sunday Start Time : _m	Sunday End Time : _m
Company Name			Right of Way (ROW) Permit No.
Applicant Name		Office Phone	Mobile Phone
Applicant e-mail address			Fax (if unable to provide e-mail)
Primary Contact Person (Name & Title)			Mobile Phone 24/7
Alternate Contact Person (Name & Title)			Mobile Phone 24/7

SUPPLEMENTAL INFORMATION

General description of work within Streetcar Right-Of-Way (10' either side from center of track). ▼ Include description in space below ▼ Nature of Work	
Will general-purpose traffic be detoured or shifted because of work? ▼ If "YES" continue below ▼	(Check one)▶ <input type="checkbox"/> YES <input type="checkbox"/> NO
Traffic Control Plan (Brief Description of Official Detour Route, Traffic Shift & UPO posts)	
Will work affect Streetcar Station Stops? ▼ If "YES" continue below ▼	(Check one)▶ <input type="checkbox"/> YES <input type="checkbox"/> NO
Location of station stop(s) and how affected	
Will equipment/personnel enter the envelope of operation* or be below track slab? *5 feet either side from center of track – and plane reaching to height of streetcar ▼ If "YES" continue below ▼	(Check one)▶ <input type="checkbox"/> YES <input type="checkbox"/> NO
Type of equipment used and estimated frequency & duration for it and workers being inside the envelope or underneath the slab	
Will equipment/personnel continuously need to be inside envelope? ▼ If "YES" see below ▼	(Check one)▶ <input type="checkbox"/> YES <input type="checkbox"/> NO
Continuous work inside or underneath the envelope is not allowed during Streetcar hours of operation – Work must be scheduled during non-operational hours which can vary if after-hours operator training is scheduled	
Will any equipment/personnel come to within ten feet of the OCS*? *Overhead Contact System (High Voltage Line) ▼ If "YES" see below ▼	(Check one)▶ <input type="checkbox"/> YES <input type="checkbox"/> NO
Work within 10' of the OCS requires line deactivation during non-operational hours – Complete a Streetcar OCS Deactivation Request	
If work requires continuous access to the envelope of operation or an OCS outage, will more time be needed than during allowed nightly non-operational hours? ▼ If "YES" see below ▼	(Check one)▶ <input type="checkbox"/> YES <input type="checkbox"/> NO
Work that requires continuous access to the envelope of operation, an extended OCS outage or extensive trenching underneath the track slab requires the shutdown of streetcar operations and implementation of a bus bridge shuttle and only is allowed due to extreme emergency or major DOT project work	

CONFIRMATION OF REQUEST

FORM NO.

FOR DPW PERMIT/STREETCAR OPERATIONS ONLY		
Permit Request approved?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "NO" then explanation for denial ▶
Streetcar Ops approved?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Manager of Streetcar Services: _____ Date: _____
Request rescinded by DPW or cancelled by submitter? ▼ If "YES" then reason for rescinding or cancelling ▼	<input type="checkbox"/> Yes	Dispatch notified? <input type="checkbox"/> Yes <input type="checkbox"/> No
		DATE RESCINDED OR CANCELLED
NAME	DATE RECEIVED	DATE APPROVED/REJECTED <input type="checkbox"/> Approved <input type="checkbox"/> Rejected