

# General Do's and Don'ts for Filming in Buckinghamshire Country Parks

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- Only technical vehicles are allowed in the park. Private cars must remain in the public car park.
  - **Please observe and stick to the 5 mph speed limit inside the park and have your hazard lights on at all times.** Any vehicles not adhering to the above are subject to an **immediate fine of £50.00.** The vehicle will also be banned from site for the duration of the shoot and the driver not permitted to drive on site for the duration of the shoot.
  - Any unauthorised vehicles (i.e. not on the park's list) found in the park are also subject to an immediate £50.00 fine.
  - Please **do not** drive or park on the grass or any off track areas at any time, unless agreed with the country parks team.
  - Please only drive from unit base to location along the allocated route.
  - Please place all rubbish, food or otherwise, in bin bags provided at location. Anyone caught littering in the park will also be subject to a £50.00 fine. Food waste must not be left for any period in the open where wildlife or dogs may access it.
  - Please ensure that all private cars parking in the main car park have either paid and displayed or have a country parks issued permit in the windscreen. Any car not displaying this clearly will be subject to a fixed penalty notice.
  - Please be aware that the park is open to members of the public and be respectful at all times, both in the car park and the park itself. You should always stop for dogs, children and horses, do not attempt to drive around them.
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# LOCATION AND SECURITY INFORMATION

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## ACCESS AND GATES

- Do not allow any vehicles into the park other than those that are associated with your unit.
- If the top gate to the car park by go ape is opened it must be manned either by a security person or locations, it is not to be left unattended or locked back open.
- Keys for the barrier and gates must be kept by security or locations unless there is an emergency. They must not be handed out to other departments to gain access to the park.
- Car park barrier gates that are kept open after the country parks closing time must be manned by security or locations at all times.

**Any country parks staff time that is spent dealing with barriers that have been left open and unattended will be charged to the production at our emergency call out rate of £50.00 hr + vat; minimum charge is for one full hour.**

**If the car park barrier gates are not managed correctly and results in a situation where the public's health and safety is compromised the country parks can terminate the licence to film.**

## LOCATIONS

- Locations must be cleared of litter and general filming debris and left in a safe and clean condition upon completion of filming at that location.
- All locations must be agreed with the country parks team prior to filming there, filming at a location that has not been agreed will automatically invoke the penalty clause in the filming licence.
- Access route to and from locations must be clearly signed and all crew member made aware of agreed routes.
- Any construction work, structures or equipment left on site must be left in a safe condition, either with 24 hr security in attendance or if agreed with the country parks team barrier taped off and signed appropriately.
- Vegetation and set dressing material must not be cut without permission. If this is ignored it will be deemed a breach of the location agreement and a suitable fine applied or filming activity may be terminated.

**Any country parks staff time that is spent dealing with locations that have not been cleared to the required standard or have been left in an unsafe condition will be charged to the production at our emergency call out rate of £50.00 hr + vat, minimum charge is for one full hour.**

## UNIT BASE

- The unit base must be kept clear of litter and food waste; bin bags must be stored in a suitable container such as grondon bin or skip they must not be left on the ground for wildlife or dogs to access at any time.
- Unit vehicles and technical vehicles must be parked in the agreed area at all times, private cars must be carefully parked to take up the minimum space. If vehicles are parked poorly or in areas that are not agreed then the county parks can charge for the additional space taken up in lieu of loss of income from pay and display revenue..
- Please ensure that all unit vehicles and private cars parking in the main car park have either paid and displayed or have a coutry parks issued permit in the windscreen. Any car not displaying this clearly will be subject to a fixed penalty notice.
- Any materials stored at the unit base such as fuel must be stored appropriately and in line with health and safety regulation.

**Any country parks staff time that is spent dealing with unit base areas that have not been cleared to the required standard or have been left in an unsafe condition will be charged to the production at our emergency call out rate of £50.00 hr + vat, minimum charge is for one full hour.**