



# HOUNSLOW FILM OFFICE



London Borough  
of Hounslow

## Fees & Charges

0207 620 0391

info@hounslowfilmoffice.co.uk

### FILMING ON LOCATION

Crew Size	Admin Fee*	Location Fee	
Small	£150	1 HOUR	£170
		HALF DAY	£400-£650
		FULL DAY	£700-£1500
Medium	£150	HALF DAY	£450-£800
		FULL DAY	£900-£2000
Large	£175	HALF DAY	£1000-£3000
		FULL DAY	£2000-£5000
Very Large	£275	HALF DAY	£1750-£6000
		FULL DAY	£2750-£10,000
Charity / Student (subject to approval)	£27.50	POA	
Small Photography	£150	PER HOUR	£55-£85
Medium+ Photography	£150-£275	PER HOUR	£125-£250

### STREET FILMING

Crew Size	Admin Fee*
Small	£65
Medium	£155
Large	£200
Very Large	£270
Charity / Student (subject to approval)	£27.50

Small Crew 1-5  
 Medium Crew 6-15  
 Large Crew 16-50  
 Very Large Crew 51+  
*(Size brackets are inclusive of cast and contributors)*

Please aim to allow **at least** 3 working days for small shoots and 5 working days for medium shoots. For anything larger, give us as much notice as you are able.

### PARKING

Type	Cost	Lead in*
SYL Dispensation	First day: £48 per vehicle Subsequently: £18 per vehicle per day	7 working days
Bay Suspension	First day : £48 for first bay, £18 for additional bays Subsequently: £18 per bay per day	Res: 14 working days P&D: 7 working days
Unit Bases	£1200-£3000	Varies

### TRAFFIC CONTROL

Type	Cost	Lead in*
Short Hold (half day)	£375	5 working days
Short Hold (full day)	£600	5 working days
Temporary Traffic Notice	£850	5 working days
Temporary Traffic Order	£1500	8-12 weeks

### OTHER

Type	Cost	Lead in*
Temporary Structure (half day)	£275	3 working days
Temporary Structure (full day)	£500	3 working days
Crane Licence	POA	5 working days
Street Furniture Alterations	POA	As soon as you are able
Lighting Engineer	POA	As soon as you are able
UAS Drone Filming	POA	7 working days

\*Explained in more detail on the next page



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### \*Admin Fees

These fees are calculated per hour of administrative time. The figures quoted are therefore a minimum charge and may be multiplied accordingly for particularly time intensive applications.

### \*Lead In

Please note that longer lead in times will be required for any shoots that involve engagement with residents or suspension of residents' bays.

### Extra Info

- The fees listed above are exclusive of VAT
- For all applications, payment must be made before filming is due to start
- Payment can be made by card online, or by BACS with a screenshot as proof
- Parking will not be processed until payment is received so you are advised to pay immediately and send a copy of remittance advice or screen grab of payment to ensure your parking is processed within the lead in time
- You **must** have Public Liability Insurance with a minimum cover of £5million in order to gain a licence to film
- Please be aware that some charges may still apply to cancelled applications if processing has already taken place